Let us remember:
One book, one pen, one child, and one teacher can change the world.

Malala Yousafzai
Dear Parents,

Seth Haley Staff is committed to staff and student safety. We will not compromise safety for convenience. We ask that you make every effort to have your child to school on time and, if applicable, picked up promptly at dismissal. We want to maximize the time we have to rebuild our climate, culture, and community in light of our extended in person absence.

Please speak to your child about the importance of following these rules to help keep everyone healthy and well. If you have questions or concerns about your child's progress do not hesitate to reach out to their teacher.

If you have concerns about how your child is coping with school or is struggling at home with social/emotional/behavioral concerns please reach out to me (email below) and I will connect you with an appropriate staff member.

My staff and I are committed to providing a safe, nurturing, and challenging place where your child can grow both academically and emotionally. We are excited to partner with you in this journey!

We are Seth Haley Strong!

Mrs. A.J. Palermo– principal
amyjo.palermo@whschools.org
MASKS:

- Parents are strongly encouraged to provide masks for their child/children
- Must be worn at ALL TIMES while on the bus
- Can be removed during snack, and when adequate social distancing can be maintained, i.e. outdoor gym, outdoor instruction
- Mask breaks will be scheduled daily
- Each student will be provided a breakaway lanyard and instructed on how to use it to keep mask around neck
CAFÉ/FOOD/DRINK:

- Breakfast will be delivered to classrooms at the end of the day in preparation for the next morning. For example, Monday afternoon we will deliver Tuesday morning’s breakfast bag. This breakfast should be eaten at HOME.
- Lunch will be grab and go style and use of our finger/lunch ID scanner is prohibited. Lunch will be delivered to classrooms at the end of the day and students will take the lunch home.
- Only SNACK brought in from home will be eaten at school. BREAKFAST and LUNCH should be eaten at HOME. The school does NOT provide snacks.
- Every student will be provided with a personalized Seth Haley water bottle for daily use, students may also bring a water bottle from home.
STAFF:

- Additional security guard is assigned to assist with potential increased traffic flow and assist with student late sign ins and early dismissals/visitors
- Additional Nurse/Medical Staff assigned to building
- Additional cleaner assigned to address high touch points, and bathrooms during the day
- Parents need to closely monitor student symptoms at home and report any illness to the school nurse at 203-932-7804
MEDICAL:

- Students exempt from mask wearing will be given daily temperature checks upon arrival in classroom
- Parents need to closely monitor student symptoms at home and report any illness to the school nurse, Ms. Sue Danehy at 203-932-7804 or Susan.Danehy@whschools.org
SOCIAL DISTANCING:

- Some furniture and carpets have been removed from classrooms to provide more space for social distancing.
- Students are encouraged to provide suggested supplies for individual use.
- Teachers will minimize the use of high touch materials when feasible.
CLEANING:

- Custodial staff will employ frequent and thorough sanitization of high touch areas and shared bathrooms throughout the school day
- Classrooms will be equipped with hand sanitizer, disinfectant wipes – and hand soap (normal practice)
- Eliminating the serving of meals throughout the course of the day will free up custodians to spend more time cleaning occupied school spaces
- Part time cleaners have been secured using CARES funds
- These additional cleaners will be responsible for high touch point areas such as bathrooms and doorknobs
- Our half day shortened schedules will allow the night custodians to come in earlier and overlap with the day custodians
- Overlap will allow for a more thorough daily cleaning procedure
SPECIAL AREAS:

- Weather permitting gym will be held outside
- Art, Music, Library, and Science teachers will “push into” your child’s classroom for maximum cohorting of students to occur
- School wide computer labs are close for use
- Chorus classes are suspended until further notice
SMALL GROUPS:

- Reading and math staff will “push in” to classrooms to ensure maximum cohorting
- English Language learners and special education groups will limit participants and/or utilize large, unused areas of the school to provide service time
- Plexiglass/Plastic shields and barriers may be used to provide additional protection/separation during instruction
FIELD TRIPS/ASSEMBLIES/SCHOOL EVENTS:

- Cancelled until further notice
- PTA meetings will be held virtually/remotely
- Any exceptions will be made with the prior approval of the principal and the superintendent
TECHNOLOGY:

- Students will be assigned 1 device for personal daily use—for example, Cart #3, Chromebook #12—will only be used by “Susie Haley”

STUDENTS AND THEIR FAMILIES WILL BE RESPONSIBLE FOR THE TECHNOLOGY LOANED TO BY THE WEST HAVEN BOARD OF EDUCATION AND SETH G. HALEY SCHOOL.
VISITORS:

- Only essential staff/employees will be allowed in the building at this time
- It is highly recommended that all PPT’s and 504’s be held remotely
- Classroom observations/visits are postponed until further notice
- All visitors must be wearing a mask/face covering
ARRIVAL:

- Busses will unload 1 at a time beginning at 9:00am in the back of the school
- Handicapped Accessible busses will unload in the order they arrive– no earlier than 8:50am
- Parent Drop off will begin at 8:50am– doors will not open and staff will not be on duty until 8:50am
- Staggered arrival times will be utilized to allow for maximum social distancing and less interaction amongst student cohorts
- All students should go directly to class– no stops to visit former teachers or office visits allowed until further notice
DISMISSAL:

- Walkers/Pick Ups will be accompanied outside by classroom teachers at 1:00pm—please be prompt
- Anyone picking up a child on school grounds must wear a mask
- Bus students will begin dismissing at 1:15pm in the order that the busses arrive
- Parents MUST vacate school grounds immediately after pick up to avoid congregating on school grounds
- Any parent or student waiting outside for doors to open must wear a mask/face covering
Opt Out Distance Learning

- Teachers will post assignments in Google Classroom and/or Seesaw in Reading, Writing and Math
- Special area teachers will post assignments for Gym, Music, Science, Art and Library
- Students will use Clever (single sign on) to access electronic resources, for example, Splash Math, Raz Kids, Lexia, etc.
- Teachers will support students from 2:20-3:20
COMMUNICATION:

- Communication will come on the form of phone calls/School Messenger robocalls and mass email blasts, it is imperative that the school has your most up to date information at all times